

GEORGE GERVIN PREP ACADEMY GOVERNING BOARD
2801 E. Southern Ave, Phoenix, AZ 85042

MISSION

The George Gervin Prep Academy Governing Board's mission is to provide resources, which support student growth and development as well as preparation of the administrative staff and teachers that will allow them to successfully compete in the educational arena.

October 21, 2021

MINUTES

Members Present:

- Mr. Herb Jackson, Chairman
- Mr. Edward Lumpkin
- Mr. Norman Darkwa
- Mr. Reggie Dye
- Mr. Michael Williams

Members Absent:

- Ms. Audrey Jenkins

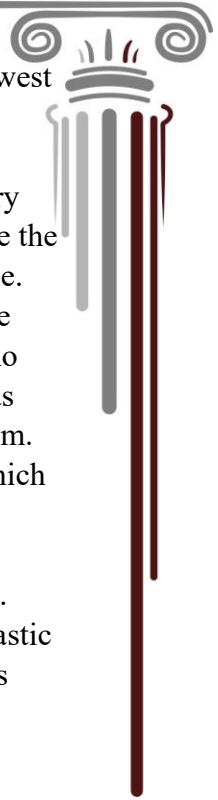
Staff Members Present:

- Ms. Barbara Hawkins, Superintendent
- Ms. Milinda Crawford, Principal

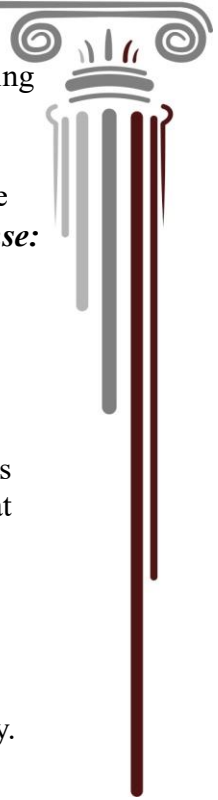
Visitors:

- None

- I. Call to Order:** Virtual Meeting called to order at 5:31 P.M.
- II. Pledge of Allegiance**
- III. Call to Public:** None present
 - Made conference call in number available to the public for October 2021 board meeting.
 - Mr. Lafayette Lever thanks GGPA for partnering to provide needy families with laptops. He enjoyed meeting the staff and children this week and looks forward to future collaborations. He especially recognized George Gervin for connecting him with the school, as well as Ms. Hampton and Dr. Crawford for working closely with his organization and Computers4Learning to benefit the families most in need.
 - Ms. Kim Gathers – Valley Leadership Alumnus gave a presentation:



- Valley Leadership focuses on early literacy. Valley Leadership and Southwest Human Development are partners for the Read and Color Initiative to get books focusing on people of color to communities of color.
- Ms. Gathers asked GGPA if it would be willing to host a Little Free Library on site to support this initiative. This would consist of a bookstand outside the building that's about the size of a mailbox and can be stationary or portable.
- Mr. Lumpkin asked about space requirements and how the books would be replenished after the initial 200 by Scholastic are taken by the children who attend the school or are just from the community. **Response:** Scholastic has sponsors that support the program so additional books will not be a problem. The concept is to take a book, leave a book, but most don't come back, which is fine.
- Mr. Williams asked about library placement and access to potentially inappropriate materials. **Response:** We can place the stand where we want. The book mix is designed to be 75% for youth and 25% for adults. Scholastic takes care to make sure there is nothing inappropriate on the list and books that are distributed.
- Ms. Hawkins asked about portability and GGPA's liability for damage or content of material. **Response:** There would be no liability for GGPA for damage. As a steward, we do need to monitor the box to make sure that nothing inappropriate is placed there and if it is, we should remove.
- Dr. Crawford and Ms. Hawkins need a about a week to consider the request and think about who would take on this responsibility – perhaps our librarian.
- Mr. Darkwa asked about on-line books. **Response:** That is not within the scope of this program. The focus is placing books in areas where people may not have access to libraries.
- Mr. Jeffery Birthwright – Omega Psi Phi, Phi Iota (grad) chapter
 - Omega Psi Phi would like to use GGPA's campus as a headquarters/staging location for serving the local community since it's located in the community they serve. They would also like to use the multi-purpose room for chapter meetings every third Friday from 6:30P – 9P.
 - The fraternity conducts events such as men's health fairs, feeding the homeless, blood drives, clothing drives, adopt a family for the year, water drives in the summer, etc.,
 - In return, the fraternity would provide GGPA with support and collaboration to impact the local community in a positive way.
 - Ms. Hawkins asked about monetary compensation and the number of members that would be attending the chapter meetings. **Response:** Omega Psi Phi would be supplying children with food, clothing, and community support,



- but not financial compensation. There would be about 40 members attending chapter meetings. It was noted that GGPA would have to have someone available to open and close the building and clean the space.
- Mr. Jackson pointed out that we may need to also investigate the insurance impact of having the fraternity and Little Free Library on campus. **Response:** Omega Psi Phi would provide its own insurance as needed.
 - The board will respond to Mr. Birthwright after Ms. Hawkins and Dr. Crawford get a chance to confer over the next couple weeks.

IV. Approval of Minutes:

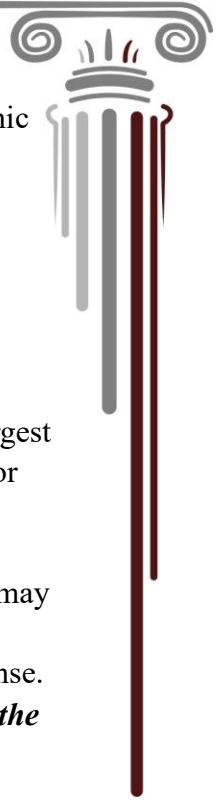
- August minutes were submitted for acceptance and approval. Ms. Hawkins pointed out a couple typos needed to be fixed and suggested a correction at Section VIII. **Moved by Mr. Williams and seconded by Mr. Lumpkin to approve and accept August minutes with suggested adjustments. Motion approved 4-0.**

V. Principal's Report – Milinda Crawford

- Dr. Crawford walked us through her pre-submitted report in its entirety.
- Mr. Dye asked about options for the marketing company since they haven't driven any enrollments since the program began in Sept. **Response:** They have been paid in full already so we may not have options until the 100-day period is over in January 2022. However, we will continue to press them for results.
- Mr. Williams will make an announcement at his church to help get volunteers for the monthly volunteer program.
- **Moved by Mr. Lumpkin and seconded by Mr. Darkwa to approve and accept the Principal's Report. Motion approved 4-0.**

VI. Superintendent Report – Barbara Hawkins

- Ms. Hawkins presented the Superintendent's Report.
- There is concern about academic performance, especially given small class sizes.
 - Ms. Hawkins is in discussions with consultants to see if there's a potential for partnership to improve academics.
 - Any consultant selected would have to have a successful track record, and develops the same instructional map for all schools, regardless of campus.
- GGPA is under 5-year review with the AZ Charter Board. It can make announced and unannounced visits, but we are in good shape for such a visit.



- GGPA should have “Needs Improvement” removed from the operational dashboard, the financial framework is doing well, but there are the academic concerns previously mentioned.
- ***Moved by Mr. Lumpkin and seconded by Mr. Dye to approve and accept the Superintendent’s Report. Motion approved 4-0.***

VII. Committee Reports

a. Finance & Audit Committee Report – Edward Lumpkin

- Mr. Lumpkin walked through his pre-submitted financial report.
 - GGPA has received \$473k in revenue with a net \$27k profit. Its largest expense continues to be salaries. GGPA has a \$2,239,202 budget for the year with a breakeven profit.
- The rental expense for the copiers is being reviewed. It appears staff is making a lot of color copies along with classroom printers. This expense may also include van rental but not sure how much, staff will research. GGPA should do more black and white copies vs. color to help manage this expense.
- ***Moved by Mr. Williams and seconded by Mr. Dye to approve and accept the Financial Report. Motion approved 4-0.***

b. Program/Planning Committee Report – Reggie Dye

- There was no formal report, but Mr. Dye inquired about the board’s intent to still go to San Antonio to and have a board retreat. ***Response:*** The Board can go when it’s ready and we will have a special session on this topic.

c. Nominating Committee Report – Michael Williams

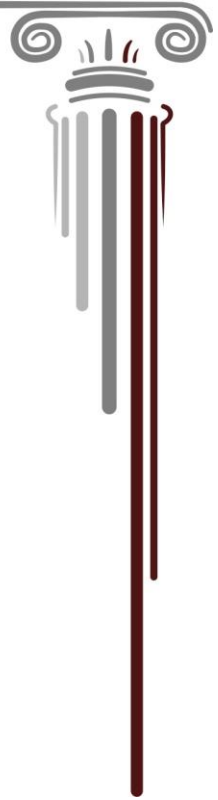
- No Report

d. Special Events Committee Report – Audrey Bell-Jenkins

- No Report

VIII. Action Items –

- Mr. Jackson suggested that board meetings be moved to every other month, meaning the next meeting would be Dec 16, 2021, the third Thursday in December. ***Moved by Mr. Williams and seconded by Mr. Lumpkin to accept this recommendation. Motion approved 4-0.***
- Mr. Dye suggested obtaining and using DocuSign or a similar product for electronic signatures vs. having board members or GGPA staff scrambling to obtain signatures when there is short notice. Ms. Hawkins said she believe we could do that but will verify.



IX. Other Business

- None

X. Executive Session

- N/A

XI. Adjournment

- Meeting adjourned at 6:50 P.M.
- *Mr. Williams moved, and Mr. Darkwa seconded, to accept the Meeting Adjournment. Motion approved 4 ayes-0 nays.*

Next scheduled Board Meeting Date: **February 17, 2021, at 5:30 P.M.**